

APPLICATION FOR UTILITY PERMIT ON TOWNSHIP ROAD RIGHT OF WAY

SALEM TOWNSHIP

3802 County Road 150 Byron, MN 55920

Phone - (507) 365-8482

Permit No.

Permit Fee

Township Street or Road

Applicant	Address	Phone
		Email
Name of Contractor	Address	Phone
		Email
Contact Person	Phone	Email

Nature of Work	Township Roads Involved
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Location (Dimensions, Side of Roadway, etc.)	Section Township Range
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Size and type of Structure (Show Elevation Detail of Proposed Work)

Work to Start On (date)	Duration of Work	Will work affect traveled lane or shoulder? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If Yes, a detailed traffic control plan must be submitted together with a separate Obstruction Permit Application.
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(No work allowed prior to permit being approved.)

Attach detailed site drawing showing dimensions from Right of Way and proposed improvements

(I) (We) the undersigned, hereby apply for a permit from Salem Township for the above. (I) (We) understand and accept the terms and conditions of the regulations of Salem Township and that the approval of the Township must be obtained for issuance of this permit. On completion of the installation, persons doing such work must notify a Salem Township Supervisor that work has been completed and is ready for inspection. The applicant shall also comply with the regulations of all other governmental agencies.

_____ Date _____ Applicant's Signature

_____ Date _____ Contractor's Signature

Utility Permit Authorization -- Subject to Special Provisions and Permit Requirements and Acknowledgements

In accordance with this application a Utility Permit is granted to the applicant to place, construct, and thereafter maintain on, across, or under the above-described Right of Way and in the location stated by said application with the attached conditions and requirements together with any drawings or sketches depicting the permitted construction:

The excavation, backfilling, patching and restoration, and all other work performed in the right of way shall be done in conformance with Minnesota Rules 7819.1100, 7819.5000 and 7819.5100 and shall conform to MnDOT standard specifications and other applicable local requirements, in so far as they are not inconsistent with the Minn. Stat. § 237.162 and 237.163.

_____ Date _____ Authorized Signature for Salem Township

PERMIT REQUIREMENTS AND ACKNOWLEDGEMENTS

(Note: Allow up to 2 weeks for processing. An incomplete application will delay processing.)

1. Print clearly in ink or type the application. **Sign** the application form **and** this instruction sheet at the bottom. Submit the original **signed forms** with payment of the fee stated on page 1 for each right of way location.
2. Complete each item on the application. If an item does not apply, print "N/A" in the blank.
3. No foreign material such as fill, aggregate, rock, or bituminous material, etc. shall be stored or deposited on the roadway during the work. If any material is tracked onto the roadway, it must be removed immediately.
4. Any debris, surplus material, etc. generated due to the work must be removed from the Township right of way within 24 hours.
5. At least 48 hours prior to start of any work, the permittee must notify a Salem Township Supervisor at (507) 365 - 8482 . Within 5 days after completion, the permittee must notify a Salem Township Supervisor to schedule final inspection.
6. If the permittee intends to alter or remove any signs within Township right of way he/she shall notify and obtain the approval of a Salem Township Supervisor at (507) 365 - 8482 at least 48 hours in advance of performing such operations. The permittee shall take necessary and reasonable measures to protect or avoid such signs and shall install an approved temporary sign if required by Salem Township.
7. No changes or alterations to this permit may be made at any time without written permission from the Salem Town Board.
8. For the safety of the traveling public and for the safety of those working in the right of way, barricades, warning devices and flagmen shall be provided by the contractor during all phases of their construction and maintenance operations on Township right of way areas. The design, layout, and placement of all signs, barricades, and other warning devices shall conform to the current Minnesota Manual on Uniform Traffic Control Device's "Temporary Traffic Control Zone Layouts Field Manual".
9. All disturbed turf areas shall be stabilized (i.e. seeding, sod, erosion control blanket, etc.) with the proper sediment/erosion control devices, including temporary erosion/sediment control as needed within 7 days and maintained until the new turf is established. All work shall be in compliance with local, state and federal regulations.
10. If construction has not been completed within one year of the permit approval date, this permit becomes null and void.
11. It is the responsibility of the excavator to notify Gopher State One Call for utility locations for any excavation being performed within the Township's right of way areas and to obtain all other necessary permits.
12. No work under this application is to begin until the application is approved, and the permit issued, unless permission has been granted pursuant to authorization of the Salem Township Board of Supervisors.
13. Any party working within the Township right of way under this permit shall have a copy of the approved permit on site. Any party working in the Township right of way without Township approval or without a copy of the approved permit may be required to vacate the right of way and/or stop work immediately.
14. Salem Township Right of Way Management Ordinance will govern all work in the Right of Way.
15. Any work not done correctly can be repaired by the Township at the cost of the permittee.
16. Any necessary temporary driveways must be removed and returned to the right of way's original condition or better. In addition, follow conditions under #9 above for erosion control.
17. The Township may, at its' own discretion, require a bond or bank letter of credit to insure that no damage has been done to the township road right of way. The bond shall be placed with the Township Clerk and remain in effect from the time the project begins until one year after its completion, upon which time the township shall inspect the right of way to determine the release of the bond.

18. All projects within the township which disturb 10,000 square feet or more of total surface area shall require a grading permit.

19. Permit fee is \$100 for the first mile and \$100 for every connected mile thereafter. Any other area within the township shall require its' own additional permit and fees accordingly.

I/We agree to all of the above requirements. All work performed will be to the satisfaction of the Salem Town Board.

Dated: _____

Applicant's Signature: _____