

SALEM TOWN BOARD MEETING
www.salemmn.com
September 4, 2024

Members Present: Brian Connelly Sonya Mansfield
 Diana Connelly Rick Lutzi
 Drew Moessner

The meeting was called to order at 7:12pm by Brian Connelly with the pledge of allegiance.

Drew Moessner made a motion to approve the agenda. Rick Lutzi seconded the motion. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11762 to 11773
 Payroll Checks 11814 to 11818
 Election Payroll Checks 11802 to 11813
 Debit Card Disbursements
 The total for claims presented tonight is \$3,848.93

Rick Lutzi made a motion to approve the claims as presented. Drew Moessner seconded the motion. The motion passed unanimously.

The mail was reviewed.

SECRETARY'S REPORT

Drew Moessner requested the following corrections under Roads for the project to be on 35th Street West of County Road 3 on the South side.

Drew Moessner made a motion to approve the minutes of the August 7, 2024, Town Board meeting with corrections. Rick Lutzi seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

Diana Connelly read the treasurer's report:

| | |
|--------------------------|--------------|
| Beginning Balance | \$396,944.53 |
| Total Receipts | \$275,539.60 |
| Total Disbursed | \$189,759.63 |
| Ending Balance | \$482,724.50 |
| Outstanding Balance | \$ 0.00 |
| Total Per Bank Statement | \$482,724.50 |

Certificates of Deposit

| | | |
|-------|--------|--------------|
| 71232 | 4.750% | \$154,352.48 |
| 71233 | 4.750% | \$ 52,322.88 |
| 71266 | 4.750% | \$104,640.56 |
| 71267 | 4.750% | \$154,344.83 |
| 71321 | 5.250% | \$ 27,045.98 |
| 71522 | 4.700% | \$ 25,856.26 |
| Total | | \$518,562.99 |

Brian Connelly made a motion to approve the treasurers report as presented. Rick Lutzi seconded the motion. The motion passed unanimously.

OLMSTED COUNTY SHERIFF
Zach Wagner did not attend.

METES & BOUNDS SUBDIVISION

Colleen & William Tagtow, Section 34

David Meir of TCPA gave the staff report in which the applicant has combined the dwelling parcel back into the residual ag land parcel to create one 40-acre farm dwelling parcel in Section 34. The applicant/owner is requesting to subdivide a five-acre buildable non-farm dwelling parcel in the southwest corner of their (now) 40-acre parcel.

Brian Connelly made a motion to approve the Metes & Bounds Subdivision per staff report. Rick Lutzi seconded the motion. The motion passed unanimously.

Jim Campbell, Section 26

David Meir of TCPA gave the staff report in which the owner has two contiguous tax parcels in this area comprised of 80-acres. There is a one-acre parcel whereon the only improvements are a driveway to the house on the larger parcel, and according to aerial photos, a small portion of the accessory building. Based on a lack of any deed information to the contrary, the one-acre parcel would be considered an existing non-conforming lot of record. The applicant wished to enlarge the one-acre parcel to include the existing dwelling and accessory structure. The addition of four acres to the one-acre parcel would bring the one-acre parcel into conformance with regard to size. No new parcels are being created. The proposed residual ag parcel at 74.90 acres, will still be larger than a farm parcel.

Brian Connelly made a motion to approve the Metes & Bounds Subdivision per staff report. Drew Moessner seconded the motion. The motion passed unanimously.

Brian Connelly addressed the Driveway Permit Ordinance as per email from Jered Staton of TCPA. The Town Board is pleased with how the Township has been handling Driveway and Right-of-Way Ordinances.

OLD BUSINESS

TCPA MEETING

Brian Connelly reported on the August meeting. Assets are \$287,361.66 and Revenue to date (Jan-Aug) is an approximate loss of \$76,000. One reason for revenue in the negative is due to billing between CMS & TCPA. TCPA believes they are paying more for the inspection of permits over a longer period, which can be as long as two years. By the end of 2024, the revenue will be reviewed and possibly an increase in fees may address the loss of revenue issue. Recommendation for Townships to have one Shoreland Ordinance for TCPA members instead of using the new Olmsted County & DNR Shoreland Ordinance; Jered Staton at TCPA believes TCPA can handle the Shoreland Ordinance compliance. The Town Board would be in favor of a TCPA Shoreland Ordinance.

TCPA By-law updates and vote. The Town Board members voted and signed the form to approve the By-law updates and gave voting form to Dave Meir of TCPA.

Rick Lutzi will attend the September meeting.

CLERK'S REPORT

Complaint by resident on sand pit with operations continuing until 10:00pm with excavator on two separate days.

Utility permit by Telecom Construction on 10th Street.

ROADS

Todd Bucknell reported the weir wall on 10TH Street is complete; used fiberglass post from Geotek and placed larger riprap on the top. Billing for this project will be submitted in October.

Culvert (24 inch) on Frontier Road West of 95th Avenue which is plugged needs to be cleaned out. Culvert is in good condition. The cost to clean out culvert is \$1200.00. Discuss this project in October.

Drew Moessner and Todd Bucknell coordinated potential grading needs to be done on 35th and 90th with the detour for the County 25 project. Drew Moessner has been in contact with Scott Holmes of Olmsted County to have the County grade the road.

Proposals submitted for 35th Street West of County Road 3.

Bruce Bucknell Construction \$34,000.00

Clint Larsen Construction \$13,425.00

Brian Connelly made a motion to accept the Clint Larsen Construction proposal. The motion was seconded by Rick Lutzi. The motion passed unanimously.

Culvert on 95th Avenue - KMTELECOM contractor installing fiber optic ran over outlet apron and culvert. KMTELECOM will pay for repairs. Drew Moessner and Todd Bucknell will coordinate.

Todd Bucknell will begin a pre-harvest grading of all Township roads.

Rick Lutzi will be on Roads for September.

NUISANCE ORDINANCE

Brian Connelly will continue to work on recommendations from the attorney to prepare a version for the October meeting.

2024-2025 VENDOR CONTRACTS

Need signatures on returned Contracts. Need contracts from Orth Farms.

PLANNING AND ZONING

Drew Moessner is working to obtain calculations for open acres to update bond amount.

Bond Report – No updates. All Bonds are current.

OLMSTED COUNTY/FEMA FLOOD DAMAGE

Drew Moessner reported on claims submitted for flood damage meeting August 14, 2024. In the end, the County was \$95,000.00 short of making the FEMA funds. Unclear if State Funds will be available to address the flood damage. Drew Moessner will follow up with Senator Carla Nelson on State Disaster Funds.

NEW BUSINESS

SENATOR CARLA NELSON

Talked about the 2023-2024 Legislative Session such as: the \$19 billion surplus, the 40% government increase in the 2-year budget cycle, the \$10 billion higher taxes for every Minnesotan. Township Aid of \$19.2 million for all Townships and explained the criteria for calculation of the aid. Senator Nelson is hopeful for a bi-partisan legislative session in 2025.

STATUS OF ITEMS DISCUSSED LAST MONTH

HILDEBRANDT SERVICES ESTIMATE

Discussed and reviewed estimate proposal for 40th Street SW from corner of County Road 15 to west end of 40th Street SW dead end with an estimate of \$5,640.00. Drew Moessner and Rick Lutzi will contact landowners along the roadway.

Drew Moessner made a motion to accept the proposal from Hildebrandt Services. Rick Lutzi accepted the motion. The motion passed unanimously.

JON & DEANNA JESTUS FIRE SIGN/ADDRESS CHANGE

The Jestus's driveway was moved with the County Road 5 project with an address change. Drew Moessner will reach out for Olmsted County to pay for a new fire sign.

STEVE & HEATHER TLOUGAN, CUP 97-11 (247 63RD Avenue SW)

Drew Moessner will discuss Olmsted County issued CUP and discuss procedure to address issues.

LANGE FAMILY FARM, 220 FRONTIER ROAD SE

Taken care of with correspondence.

RENTAL OF TOWNHALL – Amanda Ward in October.

ITEMS BROUGHT FORWARD BY BOARD MEMBERS

Sonya Mansfield – Request for fire sign for 2631 County Road 3.

Brian Connelly – Nothing.

Rick Lutzi – Nothing.

Diana Connelly – Nothing

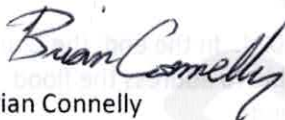
Drew Moessner – Need a Road Agreement with Canisteo Township to address the Box Culvert on 120th Avenue with Canisteo Township cost sharing. Olmsted County will fund this project as a bridge project for 2025. Hildebrandt Services contacted Drew Moessner about snowplowing primary and secondary.

CITIZEN COMMENT

Jacob Hershberger attended the meeting for Byron high school Government and Law class.

Rick Lutzi made a motion to adjourn the meeting at 9:50pm. Drew Moessner seconded the motion. The motion passed unanimously.

Respectfully submitted,



Brian Connelly
Chairman



Sonya Mansfield
Clerk