

SALEM TOWN BOARD MEETING  
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September 11, 2023

Members Present: Sharon Petersen  
Brian Connelly  
Diana Connelly  
Rick Lutzi  
Drew Moessner  
Sonya Mansfield

Members Absent:

The meeting was called to order at 7:09 pm by Drew Moessner with the pledge of allegiance.

Drew Moessner asked if there were any additions or corrections to the printed agenda. A motion was made by Brian Connelly and seconded by Drew Moessner to approve the agenda as presented. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11479 to 114794  
Payroll Checks 11286 to 11291

The total for claims presented tonight is \$19,121.33

Brian Connelly made a motion to approve the claims as presented. Rick Lutzi seconded the motion. The motion passed unanimously.

The mail was reviewed.

#### SECRETARY'S REPORT

Rick Lutzi made a motion to approve the secretary minutes as presented. Brian Connelly seconded the motion. The motion passed unanimously.

#### TREASURER'S REPORT

Diana Connelly read the treasurer's report:

Beginning Balance	\$334,086.33
Total Receipts	\$ 2,257.28
Total Disbursed	\$ 15,325.46
Ending Balance	\$321,018.15

Certificates of Deposit

70945	2.000%	\$121,401.01
70946	1.500%	\$ 25,467.51

71100	4.000%	\$ 25,726.48
71232	4.050%	\$148,057.26
71233	4.050%	\$ 50,188.90
71266	4.500%	\$100,000.00
71267	4.500%	\$147,500.00
Total		\$618,341.54

Diana Connelly reported CD #79045 lapsed the 10-day period to renew to a 9-month higher interest rate CD and automatically rolled into a 1-year CD.

Brian Connelly asked if the payments for the fire hall sale are complete, Dianna Connelly reported we have been paid our portion in full.

Motion was made by Brian Connelly to approve the treasures report, Rick Lutzi seconded the motion. Motion passed unanimously.

#### **OLMSTED COUNTY SHERIFF**

No deputy was present.

#### **OLD BUSINESS**

##### **TCPA MEETING**

Rick Lutzi attended the August meeting. Moving funds around and processing the removal of Roger Ihrke from items. Needing to interview for additional staff. Financial status is -\$30,000 thus far this year. Flood Plain study has indicated no additional structures were added within Olmsted County. Drew Moessner will attend the September meeting for Rick Lutzi.

##### **ROADS**

CLERK'S REPORT – Patrice Breutzman called stating her son Phillip Bateman wishes to keep the CUP active. He was sent a notice to attend the October meeting.

Jason Freese called complaining about grading through his chloride; Township received only one complaint from a resident about grading thru chloride.

Rick Lutzi reported a phone call from Ron Tiede about Tlougan setting up large tent to sell items. Rick Lutzi did look at this the next day and found no issues. Mr. Tiede also stated they want to talk about blacktop but do NOT want an SSD as per advice from Brenda DeCook.

##### **DISCUSS TOWNSHIP LINE AGREEMENT WITH KALMAR TOWNSHIP**

Brian Connelly presented a revised agreement with updated road names. Discussed the duties explained in the agreement: grading, snow removal, tree removal, chloride, road rock, mowing, driveway and field entrances, costs, maintenance, and disputes. Brian Connelly would like to use the same template/format with Canisteo Township (Dodge County).

#### DITCH WORK – Todd Bucknell

Review list from the July 2023 meeting: 95th Avenue, 10th Street (County Road 3), North Side 52nd Street, 50th & 85th Street Tee, and 50th Street & 90th Avenue Tee. Todd Bucknell can also fit in the South Side of 20th Street culvert.

50<sup>th</sup> Street/90<sup>th</sup> Avenue Tee - pile of dirt near the end of the culvert on the north side, weeds are growing out of the dirt pile. Adjacent landowner has cleaned up the farming encroachment onto the ROW, but still hugs the corner at the intersection onto the ROW.

North Side 52<sup>nd</sup> Street would need to clean about 1000 feet into adjacent property to change the flow of the township ditch. Would need to clean waterway on private property to obtain flow.

10<sup>th</sup> Street (County Road 3) – County is not going to be doing any work along County Road 3 this year.

95<sup>th</sup> Avenue – Teig side of the culvert rotted out on the bottom (far south culvert) ditch is full, creating problems on the outlet side of the culvert. Middle culvert needs to be angled to match the water flow. Clean out ditch from ditch check to culvert. Need 60 feet of pipe with aprons. (Estimate is \$7500) North culvert not in good condition, goes uphill to the wetlands, but is still working. Dirt is coming from the north field. Near the Floodplain. Talk to DNR to develop a solution to the North culvert. Clean out the ditch on the west side for the whole run. Get the scope of the work and use the scope to have the second estimate. No exact measurements have been obtained and will need to get a good scope and estimate with culvert 1, 2, 3 and flag ditch cleaning distance. Need to get work done before the end of October.

Rick Lutzi made a motion to authorize one of the town board members to accept an estimate up to \$25000.00 for culvert and ditch work on 95<sup>th</sup> Avenue. Second by Brian Connelly. Motion passed unanimously.

Todd Bucknell will put a scope together 3 hours at \$75.00 per hour, approximately \$225.00. Todd will call to meet town board members at the project site.

10<sup>th</sup> Street (West of County Road 5) near DeCook Drainage business, IUP. Roadway does get a lot of traffic. Keep an eye on the roadway to determine issues, have received complaints about the condition of the road.

Rick Lutzi is on Roads for September.

#### **NUISANCE ORDINANCE**

Drew Moessner is in the process of revising. Once the ordinance is revised, the ordinance with suggested changes and send onto Couri & Ruppe for review.

#### **NEW BUSINESS**

Building site map was reviewed. Drew Moessner talked to Dave at TCPA about the setbacks. Rick Lutzi has talked to Leitzen about obtaining a piece of land connected to the Township property, but Leitzen has not

gotten back to Rick. Septic holding tank is acceptable, need to determine tank capacity and alarm on septic holding tank for pumping. Brian will get with attorney to discuss options, procedure and process for moving forward with new building. Need to obtain a second estimate to compare with Kreofsky Companies. The plan for the existing building would be offer the existing building to be moved off site for free by designated time or building will be demolished. Need to coordinate and address file storage, timing with township operations, meetings, annual meetings and etc...

#### PLANNING AND ZONING

Letter of Dissolution of Conditional Use Permits in order to schedule a public hearing. Letters have been sent, but not to Township Clerk, need to get these to Clerk. Letters were sent to: Paws & Claws, Hope Ranch and Lutzi. No public hearing date has been set; Drew Moessner is looking through additional CUPs to determine if others should be considered for dissolution.

Review Bond Report-Chris DeCook Olmsted County Aggregate bond expires 10/30/2023.

#### SLUDGE

Drew Moessner will discuss with TCPA the Letter to City of Rochester/Bryce DeCook about sludge application. Brian Connelly requested noting in the letter parcels of land which sludge can be applied. Letter is going to Bryce DeCook, City of Rochester, and MPCA and a copy sent to Clerk.

#### JESTUS CONDITIONAL USE PERMIT

Status on CUP. Need items add to CUP which are standard language for our Township. TCPA needs to complete by adding two conditions Sonya Mansfield has submitted. Brian Connelly would like P&Z to review the language of the CUP to make sure all items discussed at the meeting as conditions have been included. This could be reviewed by P&Z at the October meeting.

#### LETTER FROM BILL TOINTON

Letter was sent.

#### ITEMS BROUGHT UP BY BOARD MEMBERS

Drew Moessner – September 1, 2023, deadline for pit inspections. Inspections need to be completed, pick dates, include TCPA and punch list. Brian Connelly made a motion to coordinate dates for pit inspections. Motion seconded by Rick Lutzi. Motion carried unanimously.

Sonya Mansfield informed the board the Boy Scouts have started their ditch pick-up.

Brian Connelly – Signs are up at the South Zumbro Church. Willow Run will probably be looking for road maintenance.

Diana Connelly all ordinances are on the website under the P&Z page. Solar Ordinance will be added. Access management ordinance and driveway permit, etc....

Sharon Petersen – Terry Boelter wants to rent 20 chairs on September 23. Deposit is \$100.00.

Olmsted County has funds available for elections for \$59.00, which the township would need to report and track funds. Drew Moessner made a motion to let the County keep the funds. Motion seconded by Rick Lutzi. Motion passed unanimously.

Rochester School District referendum will be in November and Salem will be a polling location open from 7am to 8pm for approximately 20 members.

Rick Lutzi needs to be reimbursed for seed mix; can the town board have a card to use to purchase items and have a better process for reimbursement. Diana Connelly will check with the bank.

**CITIZEN COMMENT**

John Donovan asked about the townhall project and if the possibility of buying another piece of land in the township to build a new townhall is abandoned. Inquired about demolition of existing building and new well.

John Donovan suggested during pit inspection of CUPs, to inquire about dust control.

Meeting adjourned at 10:10 pm.

Respectfully submitted,

Drew Moessner  
Chairman

Sonya Mansfield  
Deputy Clerk