

SALEM TOWN BOARD MEETING

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October 2, 2024

Members Present: Brian Connelly Sonya Mansfield
Diana Connelly Rick Lutzi
Drew Moessner

The meeting was called to order at 7:10pm by Brian Connelly with the pledge of allegiance.

Rick Lutzi made a motion to approve the agenda. Drew Moessner seconded the motion. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11774 to 11783
Payroll Checks 11819 to 11823
Debit Card Disbursements
The total for claims presented tonight is \$10, 152.66

Brian Connelly made a motion to approve the claims as presented. Drew Moessner seconded the motion. The motion passed unanimously.

The mail was reviewed.

SECRETARY'S REPORT

Drew Moessner made a motion to approve the minutes of the September 4, 2024, Town Board meeting. Rick Lutzi seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

Diana Connelly read the treasurer's report:

| | |
|--------------------------|---------------|
| Beginning Balance | \$482,724.50 |
| Total Receipts | \$ 18.08 |
| Total Disbursed | \$ 7,660.00 |
| Ending Balance | \$475,082.58 |
| Outstanding Balance | \$ 0.00 |
| Total Per Bank Statement | \$ 475,082.58 |

Certificates of Deposit

| | | |
|-------|--------|--------------|
| 71232 | 4.750% | \$154,352.48 |
| 71233 | 4.750% | \$ 52,322.88 |
| 71266 | 4.750% | \$104,640.56 |
| 71267 | 4.750% | \$154,344.83 |
| 71321 | 5.250% | \$ 27,045.98 |
| 71522 | 4.700% | \$ 25,856.26 |
| Total | | \$518,562.99 |

Brian Connelly made a motion to approve the treasurers report as presented with correction to CD 71321 maturity date. Drew Moessner seconded the motion. The motion passed unanimously.

OLMSTED COUNTY SHERIFF

Zach Wagner did not attend.

OLD BUSINESS

TCPA MEETING

Rick Lutzi reported on the September meeting. Financials are still in the negative, and still working on permit and revenue. By-laws updates are not approved, waiting for all the ballots to be turned in from Townships. Salem Township ballot has been turned in. Discussion on the possibility of Marion Quincy and Dover Townships to join TCPA as the County would like to not oversee these Townships. Revenue for the month was approximately \$36000.

Drew Moessner will attend the October meeting.

CLERK'S REPORT

No Report

ROADS

Complaint from a resident on 120th Ave SW with the construction on County Road 5 being closed the traffic has been heavy with more gravel/large trucks. With no rain, the dust has been bad on the road. The resident feels unsafe when pulling out of their driveway along with two teen drivers. The Board discussed the situation and it was determined Salem Township does not take care of road maintenance on this roadway, this road is Canisteo Township, Drew Moessner will talk to Olmsted County to discuss options.

Clint Larsen – 35th Street West of County Road 3 will be completed after crop harvest. Rick Lutzi is coordinating this project.

Hildebrandt Services – 40th Street (East) tree and brush removal. Drew Moessner is coordinating this project with residents on this roadway. Late fall, early winter project.

Clean out culvert on Frontier Road (West of 95th Avenue) by Bucknell Construction. Culvert (24 inch) which is plugged needs to be cleaned out. Culvert is in good condition. The cost to clean out culvert is \$1200.00 with Jetter Clean Inc. Drew Moessner made a motion approve this project. Rick Lutzi seconded the motion. The motion passed unanimously.

Ditch work at the corner of 10th Street (East) and County Road 3. Rick Lutzi and Todd Bucknell have looked at this project. The ditch needs to be cleaned and add culvert aprons at the driveway. The County has not completed their portion of the project. Rick Lutzi will discuss with the County. Todd Bucknell stated this project would cost \$4000.00. The cost of seeding and turf restoration of disturbed area would be the responsibility of Salem Township; however, Mr. Bucknell will install.

Rick Lutzi had a call from a resident on 90th Avenue (South) west ditch bottom is full of silt, needs to be cleaned and graded for approximately 600 lineal feet, drainage is into farm field and not the culverts. Todd Bucknell states this project would cost \$6000.00. The cost of seeding and turf restoration of disturbed area would be the responsibility of Salem Township; however, Mr. Bucknell will install.

Drew Moessner made a motion to approve the projects at the corner of 10th Street (East) and County Road 3 for \$4000.00 and the 90th Street (West side) ditch for \$6000.00. Rick Lutzi seconded the motion. The motion passed unanimously.

Resident, Mark Brakke discussed a driveway issue on 110th Avenue SW and drainage problems. The Town Board will discuss and investigate these issues.

Drew Moessner and Todd Bucknell coordinated potential grading needs to be done on 35th and 90th with the detour for the County 25 project. Drew Moessner has been in contact with Scott Holmes of Olmsted County to have the County grade the road.

Culvert on 95th Avenue (North) - KMTELECOM contractor installing fiber optic ran over outlet apron and culvert. The repair is almost complete, waiting on a couple supply items and will have bill for the contractor to reimburse.

Brian Connelly asked if the Township Road ditches should be mowed once more. The vegetation in the ditches isn't tall at this time; will wait until the end of the month.

Drew Moessner will be on Roads for October.

NUISANCE ORDINANCE

Brian Connelly will continue to work on recommendations from the attorney to prepare a version for the November meeting.

2024-2025 VENDOR CONTRACTS

Need contracts from Orth Farms.

PLANNING AND ZONING

Drew Moessner is working to obtain calculations for open acres to update bond amount.

Bond Report – No updates. All Bonds are current.

Need to a full-time find a member to serve on P&Z board as week as alternates for P&Z and Board of Adjustment.

NEW BUSINESS

TOWNSHIP FORMS

Driveway Permit Application – Review and submit additional changes to Sonya Mansfield for review in November.

Right-of-Way Access Permit – Sonya Mansfield updated the application. Brian Connelly made a motion to approve the changes to the application. Rick Lutzi seconded the motion. The motion passed unanimously.

BURNING PERMITS – Move to online as per DNR. Township can not issue annual burning permits. Drew Moessner made a motion suspend issuing burn permits and have residents use the DNR website to obtain burning permits. Rick Lutzi seconded the motion. The motion passed unanimously.

STATUS OF ITEMS DISCUSSED LAST MONTH

JON & DEANNA JESTUS FIRE SIGN/ADDRESS CHANGE

Drew Moessner discussed this with the Olmsted County and the County Road 5 project. The County will purchase and install a fire sign.

STEVE & HEATHER TLOUGAN, CUP 97-11 (247 63RD Avenue SW)

Drew Moessner discussed this issue with Alison Bosco of Olmsted County. Sonya Mansfield will email the complaint, CUP and information to have her investigate.

ELECTIONS

Brian Connelly made a motion to approve the election judges for the November 5, 2024, elections. Drew Moessner seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve funds for food and beverages on Election Day. Rick Lutzi seconded the motion. The motion passed unanimously.

OCTOA MEETING

Items discussed at the OCTOA meeting held in Eyota on September 26, 2024: Change township webpages to *.gov in 2026, Brian Mueller stated the Olmsted County Commissioners voted to increase the Levy to 5.7%, and Cannabis Ordinance.

FRONTIER ROAD BOX CULVERT REPLACEMENT (BEAVER CULVERT)

Rick Lutzi made a motion to commit half the cost of the Frontier Road Box Culvert replacement with Kalmar Township. Salem’s financial commitment will be \$10,000.00. Drew Moessner seconded the motion. The motion passed unanimously.

ITEMS BROUGHT FORWARD BY BOARD MEMBERS

Diana Connelly – Discussed meeting with “Textmygov” for a service to use for sending information to Township residents, cost was \$2500 for a year of service. Currently, the Township is not interested in this service. A link to the Byron School District Referendum is on our website.

Sonya Mansfield – Nothing.

Brian Connelly – Working on Township line agreements with Kalmar, and Rock Dell. Need a trip to the dump for trash collected in township this summer.

Rick Lutzi – Nothing.

Drew Moessner – Byron School Bond Referendum, go to upcoming meetings. Proposed property tax evaluation figures on referendum information don’t include the upcoming levy increase from Olmsted County. Olmsted County Cannabis meeting, Salem was not notified.

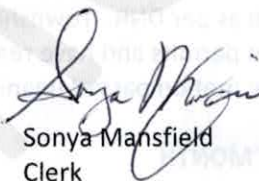
CITIZEN COMMENT

Ethan Lutzi attended the meeting for Byron high school Government and Law class.

Rick Lutzi made a motion to adjourn the meeting at 9:56pm. Drew Moessner seconded the motion. The motion passed unanimously.

Respectfully submitted,

Brian Connelly
Chairman


Sonya Mansfield
Clerk

