

SALEM TOWN BOARD MEETING

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November 6, 2024

Members Present: Brian Connelly Sonya Mansfield
 Diana Connelly Rick Lutzi
 Drew Moessner

The meeting was called to order at 7:10pm by Brian Connelly with the pledge of allegiance.

Drew Moessner made a motion to approve the agenda. Rick Lutzi seconded the motion. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11784 to 11793
 Debit Card Disbursements
 The total for claims presented tonight is \$16,611.66

Payroll Checks 11824 to 11828
 The total for payroll presented tonight is \$2,566.86

Brian Connelly made a motion to approve the claims as presented. Drew Moessner seconded the motion. The motion passed unanimously.

The mail was reviewed.

SECRETARY'S REPORT

Drew Moessner made a motion to approve the minutes of October 2, 2024, Town Board meeting. Brian Connelly seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

Diana Connelly read the treasurer's report:

Beginning Balance		\$475,082.58
Total Receipts	\$	4,559.15
Total Disbursed	\$	17,173.00
Ending Balance		\$462,468.73
Outstanding Balance	\$	0.00
Total Per Bank Statement		\$ 462,468.73

Certificates of Deposit

71232	4.750%	\$154,352.48
71233	4.750%	\$ 52,322.88
71266	4.750%	\$104,640.56
71267	4.750%	\$154,344.83
71321	5.250%	\$ 27,369.79
71522	4.700%	\$ 25,856.26
Total		\$518,886.80

Rick Lutzi made a motion to approve the treasurer's report as presented. Drew Moessner seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to have Diana Connelly renew the upcoming matured CD's at the best available rate for no longer than 12 months at the Byron bank. Rick Lutzi seconded the motion. The motion passed unanimously.

OLMSTED COUNTY SHERIFF
Zach Wagner did not attend.

OLD BUSINESS

TCPA MEETING

Drew Moessner reported on the October meeting. Finance is an important topic, and the finances need to get under control with the fee structure. May need another employee to handle the workload. The discussion of having three Townships joining TCPA and will impact the finances and staff. Brian Mueller added County understands the importance of working with TCPA and would like to continue the working relationship. Salem Township was not informed about the Cannabis informational meeting held by the Public Health. Drew Moessner brought a preliminary Cannabis Ordinance drafted by TCPA. Gift for Dave Meir retirement.

Brian Connelly will attend the November meeting.

CLERK'S REPORT

35TH STREET

Numerous resident complaints via phone call about the condition of the road. Potholes, wash board, and lots of construction traffic.

120TH AVENUE (10TH STREET TO HWY 14)

Numerous resident complaints via phone call about the condition of the road. Potholes, wash board, very muddy from rain and lots of local traffic due to County Road 5 detour.

Drew Moessner is in discussion with Olmsted County in grading and rocking of these two roads to deal with the issues due to detour and local traffic from the County Road 5 project. Drew Moessner has all discussed 120th Avenue with Canisteo Township.

Township will have Todd Bucknell grade the roads as directed to assist with the issues.

ROADS

Clint Larsen – 35th Street West of County Road 3 is not complete. Rick Lutzi is coordinating this project.

Hildebrandt Services – 40th Street (East) tree and brush removal. Drew Moessner is coordinating this project with residents on this roadway. Project is in progress. Dan Williams did brush clearing and grading in the ROW without permission from the Township.

Brian Connelly made a motion to approve the ditch work and turf establishment to include the portion of ditch grading and brush clearing done by Dan Williams to be completed by Hildebrandt with separate bill for additional work. Drew Moessner seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to have Hildebrandt Services give an estimate for more work on 40th Street. Drew Moessner seconded the motion. The motion passed unanimously.

Rick Lutzi complemented Todd Bucknell for the great work on 10th Street (East) and 90th Avenue (South). On 90th Avenue it was discovered two culverts do not have aprons; Todd Bucknell gave an estimate of \$2500.00 to install both aprons.

Rick Lutzi made a motion to have Todd Bucknell install aprons on the two culverts. Brian Connelly seconded the motion. The motion passed unanimously.

Brian Connelly did a site visit near the Tagtow property. Mr. Tagtow has cleaned out the ditch along his property and onto the ROW with permission.

Drew Moessner made a motion to allow Heath Tagtow to continue grubbing onto the ROW. Rick Lutzi seconded the motion. The motion passed unanimously.

Mr. Bucknell stated Township grading is continuing.

Brian Connelly will be on Roads for November.

NUISANCE ORDINANCE

Brian Connelly will continue to work on recommendations from the attorney to prepare a version for the next meeting.

2024-2025 VENDOR CONTRACTS

Remove from future agendas.

PLANNING AND ZONING

Drew Moessner is working to obtain calculations for open acres to update bond amount.

Bond Report – No updates. All Bonds are current.

Need to find a full-time member to serve on P&Z board as well as alternates for P&Z and Board of Adjustment.

Items which should be discussed with CUP reviews in November: Daniel DeCook needs to come up with a grading plan from pit inspection to deviate from original grading plan. DeCook Landscaping has two signs, one for “The Plant Shack” and one for DeCook Landscaping.” The request to have an additional sign was denied by TCPA.

NEW BUSINESS

TOWNSHIP FORMS

Driveway Permit Application – Brian Connelly made a motion to approve the changes to the permit as presented. Rick Lutzi seconded the motion. The motion passed unanimously.

2025 TOWN BOARD MEETING DATES

Reviewed the draft 2025 Town Board Meeting dates and Board members made suggestions for date changes.

ANDERSON GRADING PERMIT

Discussed the complaint and issues with the grading by the Anderson, however the Township does not have any jurisdiction to enforce or interfere with the neighbors.

2025 CITY OF BYRON FIRE/FIRST RESPONDER CONTRACT

Sonya Mansfield will verify addresses and get back to the City of Byron.

2025 OLMSTED COUNTY TOWNSHIP MILEAGE AGREEMENT

Brian Connelly will sign the document and return to Olmsted County.

XCEL ENERGY PERMIT APPLICATION

Reviewed permit and determined a \$200.00 fee.

Brian Connelly made a motion to approve changes to #17 on the permit to include a bond for the Township Road. Drew Moessner seconded the motion. The motion passed unanimously.

STATUS OF ITEMS DISCUSSED LAST MONTH

STEVE & HEATHER TLOUGAN, CUP 97-11 (247 63RD Avenue SW)

Drew Moessner discussed this issue with Alison Bosco of Olmsted County. Sonya Mansfield will email the complaint, CUP and information to have her investigate.

ITEMS BROUGHT FORWARD BY BOARD MEMBERS

Diana Connelly – Dell renewal invoice from Sharon Petersen. Sonya Mansfield will email her to cancel. Will set up Township hours to deal with items other than meeting preparation.

Sonya Mansfield – General Election went very well. The flow of voters was well accepted.

Brian Connelly – Working on Township line agreements with Canisteo. Prefers the Rochester agreement language. Will be reaching out to Kalmar for the signed copy.

Rick Lutzi – Nothing.

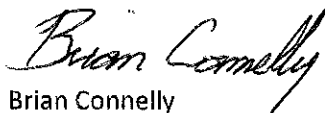
Drew Moessner – Nothing.

CITIZEN COMMENT

Darrel Carlblom handicap ramp was very slippery due to rain all day and was difficult to navigate the ramp during the elections on November 5. The Town Board will look into this issue.

Rick Lutzi made a motion to adjourn the meeting at 10:20pm. Drew Moessner seconded the motion. The motion passed unanimously.

Respectfully submitted,



Brian Connelly
Chairman



Sonya Mansfield
Clerk