

SALEM TOWN BOARD MEETING

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May 10, 2023

Members Present: Sharon Petersen  
Brian Connelly  
Diana Connelly  
Drew Moessner  
Sonya Mansfield, Deputy Clerk

The meeting was called to order at 7:00 p.m. by Drew Moessner with the pledge of allegiance.

Drew Moessner asked if there were any additions or corrections to the printed agenda. A motion was made by Rick Lutzi and seconded by Brian Connelly to approve the agenda as printed. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11415 to 11433  
Payroll Checks 11253 to 11258

The total for claims presented tonight is \$22,356.21

A motion was made by Rick Lutzi and seconded by Brian Connelly to approve the claims as presented tonight for payment. The motion passed unanimously.

The mail was reviewed.

**SECRETARY'S REPORT**

Drew Moessner asked the board members if anyone had any additions or corrections to the printed minutes for the town board meeting held April 5, 2023. No changes were made. A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the written minutes as presented. The motion passed unanimously.

**TREASURER'S REPORT**

Diana Connelly read the treasurer's report:

Beginning Balance	\$363,975.18
Total Receipts	\$ 233.88
Total Disbursed	\$ 11,075.67
Ending Balance	\$ 353,133.39

**Certificates of Deposit**

70928	.35%	\$ 50,088.22
70929	.35%	\$147,760.65
70945	.45%	\$121,130.71
70946	1.5%	\$ 25,279.47

71100                      4.0%                      \$ 25,226.48

Total    \$369,485.53

We have 2 Certificate of Deposits are to be renewed on May 13, 2023. First Security Bank will renew for nine months for 4% interest. Rick Lutzi was asking questions about whether the board should investigate money market funds. After discussion, a motion was made by Rick Lutzi and seconded by Drew Moessner to renew the two certificates at 4% for nine months. The motion passed unanimously.

A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the treasurer's report as given. The motion passed unanimously.

#### OLMSTED COUNTY SHERIFF'S DEPARTMENT

No deputy was present.

#### OLD BUSINESS TCPA MEETING

Rick Lutzi reported on the April meeting. Finances have remained slow so far this year. Brian Connelly reported on the May meeting. The finances are still sluggish. Brian Connelly reported that they are advertising for a replacement for Dave Meier who wants to retire in December 2024. They were presented with an ordinance on Flood Plain and Shore Line. Olmsted County has been consulting with TCPA. It has been sent to DNR for approval. At that time, it will be up to the township to decide if they want to use this document and use the county for technical advice. The approval would be done at the township level. The county has technical staff for guidance that will be available to the township. The county will also be handling enforcement. There are some issues that have not been resolved at this time so more information will be coming on this subject. There is a deadline for this for September 2023. The flood plains are being updated for the western part of Olmsted County.

There is discussion for doing something for Roger's retirement. They are looking for ideas for location and gift ideas. Ideas should be given to John Johnson.

#### ROADS CLERK'S REPORT

The clerk's report was reviewed by board members.

There was discussion on the issues with snowplowing on 63<sup>rd</sup> Avenue. Some changes were discussed and maybe tried. The board discussed that the township contractors need to grade up to the grass line. The water needs to be directed to the ditch and not run down the side of the road. The issue of a wind row on 110<sup>th</sup> Avenue has been corrected.

Grading will be done next week before the chloride is done on May 23. Also, they would like to have the parking lot graded. There are a couple of issues on 35<sup>th</sup> Street at the ends and need to be addressed.

## **SOUTH ZUMBRO CHURCH**

Mike Coats was asking the board to consider some additional signage for the church. He was questioning what the township will do to improve safety issues at the church. The board will be checking the signage and replacing and or adding signs as needed. It was suggested that the council members come to our June meeting. There was discussion about a reduced speed limit that was suggested as a possibility that idea came from Roger and TCPA.

The board discussed the lack of a delineation between the road and the parking lots. There is no ditch on this road. The board needs to look at whether we need to re-establish the ditch on both sides of the road. The board discussed whether the board needs to supply a lot of additional signage. Signs will be replaced if they are missing.

## **TOWN LINE AGREEMENTS**

The board reviewed the existing written town line agreements we have. Kalmar Township has contacted us about creating a written agreement to clarify our responsibilities. Brian will contact Jerry Fisher about getting this done ( 507 219 8212)

It was also noted that the agreement with Rock Dell Township has changed, and we need to get that updated and corrected. Brian will contact Mike Meyer to update this one.

We also need to contact Canisteo Township about making a town line agreement. The clerk will send information to town board members.

## **DITCH ISSUES**

The board will be generating a list of ditch issues that may be addressed this year. That will be discussed next month.

## **NEW BUSINESS CHLORIDE**

Sharon Petersen reported that we have received \$14,500.00 as of today. We have sold 37,665 feet of chloride application. There was board discussion about how to handle payments after the deadline. The chloride application is scheduled for May 23 pending issues with weather. The map will be made up on about May 17. If payment is not received by then chloride will not be available.

It was discussed that in the future late payments may not be accepted. The board decided that the board sets the deadline for payment and will reserve the right to refuse any payments received late.

## **PIT INSPECTIONS**

No Action on this item.

## **PLANNING AND ZONING**

The board reviewed the appointments that were made last month. Brian Connelly will be contacting Kate Herness about serving again.

## **NOISE ORDINANCE**

No updates on the follow up on this issue.

## **DISSOLUTION OF CONDITIONAL USE PERMIT**

Drew Moessner will be following up with Roger on this issue.

## **BURNING PERMITS**

The board reviewed the request to issue burning permits for Kalmar Township residents who do not want to deal with the DNR site. The board decided that Salem Township will not issue permits for Kalmar Township. Drew Moessner will contact the Kalmar Township clerk about this.

## **TOWN HALL RENTAL POLICY FOR TABLES AND CHAIRS**

Table and Chairs will be loaned out to Salem Township residents. The resident will be required to give a \$100.00 deposit. When the items are returned clean, the deposit check will be returned to them. This policy needs to be added to the town hall rental policy. A motion was made by Rick Lutzi and seconded by Rick Lutzi and second by Brian Connelly to approve the policy for the use of tables and chairs.

The board discussed that we have some large, old heavy tables that are not used. The board discussed selling or giving them away. It was also mentioned that we have an excess of chairs that could also be sold or given away to residents.

## **MATS INSURANCE INSPECTION**

Sharon Petersen reported that they will be inspecting our town hall tomorrow. The fire extinguishers and smoke detectors will be updated before they arrive tomorrow.

## **SLUDGE**

The board discussed the application sites that were used in Salem Township. At least one site does not have a Conditional Use Permit. Drew will be following up with Roger on this issue. The clerk will forward the information that was received from the City of Rochester.

## **ITEMS BROUGHT UP BY BOARD MEMBERS**

Diana Connelly will be working on additions to our new website.

Sharon Petersen requested approval for paying the deputy clerk for training to include hourly pay for training and meeting charge for meetings she attends. The request was approved by the town board.

Brian Connelly thanked Sonya Mansfield for agreeing to be deputy clerk.

Drew Moessner will be meeting with Martin Larsen and Dave Hildebrandt on Monday.

**CITIZEN COMMENT**

No comments were made.

The meeting was adjourned at 9:42 p.m.

Respectfully submitted,

Drew Moessner  
Chairman

Sharon Petersen  
Secretary