

SALEM TOWN BOARD MEETING

www.salemmn.com

March 6, 2024

Members Present: Sharon Petersen
Brian Connelly
Diana Connelly
Rick Lutzi
Drew Moessner
Sonya Mansfield

The meeting was called to order at 7:07pm by Drew Moessner with the pledge of allegiance. Drew Moessner requested to add an item to the agenda, Brush Cutting under Quotes. Brian Connelly made a motion to approve the agenda with the addition. Rick Lutzi seconded the motion. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11672 to 11685
Payroll Checks 11542 to 11552
The total for claims presented tonight is \$2179.24

Rick Lutzi made a motion to approve the claims as presented. Brian Connelly seconded the motion. The motion passed unanimously.

The mail was reviewed.

SECRETARY’S REPORT

Rick Lutzi made a motion to approve the secretary minutes as presented. Brian Connelly seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve the Board of Audit minutes as presented. Rick Lutzi seconded the motion. The motion passed unanimously.

TREASURER’S REPORT

Diana Connelly read the treasurer’s report:

| | |
|-------------------|--------------|
| Beginning Balance | \$375,248.08 |
| Total Receipts | \$ 0.00 |
| Total Disbursed | \$ 6,692.77 |
| Ending Balance | \$368,591.31 |

Certificates of Deposit

| | | |
|-------|--------|--------------|
| 70945 | 2.000% | \$122,625.00 |
| 70946 | 1.500% | \$ 25,660.09 |
| 71232 | 4.050% | \$152,565.58 |
| 71233 | 4.050% | \$ 51,717.15 |
| 71266 | 4.500% | \$102,268.49 |
| 71267 | 4.500% | \$150,846.03 |
| 71321 | 5.250% | \$ 26,011.87 |
| Total | | \$631,694.21 |

Brian Connelly made a motion to approve the treasures report. Rick Lutzi seconded the motion. Motion passed unanimously.

OLMSTED COUNTY SHERIFF

Deputy Zach Wagner did not attend.

OLD BUSINESS**TCPA MEETING**

Brian Connelly attended the February Meeting, stated it was a good meeting, TCPA has been removed from Rochester Township lawsuit. The new Flood Ordinance is still pending due to Olmsted County and MN DNR. CMS/WSE new pricing model, discussed each option. Recommended to have a trial period with WSE to see how the new process works and develop a method with the proposed fee schedule which is acceptable for all TCPA members. Oronoco Township was officially voted in to join TCPA. The Nominating committee will be seeking TCPA Board Members. Assets \$382,525.85 up to January 10, 2024. New employee is working out well.

Rick Lutzi will attend the March TCPA meeting.

ROADS

CLERK'S REPORT – An anonymous letter was sent to all Town Board members of a complaint with detailed reporting of a Snow Contractor, an unnamed business in the Builders Sand building, and Hawkeye Services which are operating businesses in three separate buildings. Drew Moessner indicated renting buildings on property with a CUP is a violation. Eric DeCook indicated these businesses are renting the buildings and conducting business. Eric DeCook was informed these businesses renting the buildings are in direct violation of all CUPs on the property. The business in the Builders Sand building will be gone by April 30, 2024. TCPA will send a letter notifying the CUP owners of the violation with a date the businesses need to be out of the buildings. If these violations are not corrected, it could result in revocation of the CUP's. The Town Board will invite Bryce and Brenda DeCook to come to the April Town Board meeting to discuss.

Brian Connelly made a motion to have TCPA send a letter to Bryce and Brenda DeCook pertaining to the violation. Rick Lutzi seconded the motion. The motion passed unanimously.

The Board discussed an invoice from Farmer's Top Soil on hauling and delivering salt. Eric DeCook stated he had some salt on hand and gets salt from Rochester Township, and blends with sand. Eric DeCook would like the invoice as presented to be paid and he will provide salt to the township to adjust the discrepancy and difference. The township will pay the invoice as received in March 2024.

Discussed road grading on township roads. Will begin grading roads around March 11, 2024, depending on weather.

Rick Lutzi is on Roads for March.

NUISANCE ORDINANCE

Brian Connelly discussed information from Couri & Ruppe. A sample ordinance was received from Couri & Ruppe which is being used in other Townships. There are some points to address in the sample ordinance compared to our draft ordinance. The Town Board will review and modify to complete the ordinance. The ordinance will not be sent back to Planning and Zoning, as they have completed the process of development.

NEW BUSINESS

Planning for Townhall building project. The proposed project will be presented at the Annual Meeting. The Hormel/Jennie-O site is not an option; proposal to remain on current building site is the primary option. Drew Moessner has received a verbal quote from Kevin Wellik for demolition of the town hall building, clean up, and fill the hole for \$30,000. The quote does not include the material to fill the hole. Scheduled a planning meeting for March 25, 2024, at 7:00pm.

CHLORIDE

Prices will set at the April 2024 meeting.

QUOTES FOR SERVICE 2024-2025

The Board opened and reviewed quote documents for 2024-2025 services.

- Rock – Brian Connelly made a motion to have the primary Olmsted Aggregate and secondary Paulson Rock Products. Motion seconded by Rick Lutzi. The motion passed unanimously.
- Road Grading - Bruce Bucknell Construction. Motion made by Rick Lutzi for Bruce Bucknell Construction. Motion seconded by Brian Connelly. The motion passed unanimously.
- Snow Plowing – Brian Connelly made a motion to have the primary S&B Services and secondary Bruce Bucknell Construction. Rick Lutzi seconded the motion. The motion passed unanimously.
- Road Maintenance in Right of Way – Brian Connelly made a motion for primary to be Bruce Bucknell Construction, Orth Farms and Clint Larsen Construction. Furthermore, on large specific projects Bucknell, Orth and Larsen will have the option to bid on the projects. Motion seconded by Rick Lutzi. The motion passed unanimously.
- Snow Plowing and Mowing the Town Hall – Rick Lutzi made a motion to have the primary Farmer’s Top Soil and secondary DeCook Landscaping. Drew Moessner seconded the motion. The motion passed unanimously.
- Ditch Mowing – Brian Connelly made a motion to have Farmer’s Top Soil be the primary and Mark Cochran the secondary. Drew Moessner seconded the motion. The motion passed unanimously.
- Spraying in Right of Way – No Bid. No spraying this year.
- Brush Cutting – Rick Lutzi made a motion to contact Hildebrandt and Orth Farms to bid brush cutting projects. Brian Connelly seconded the motion. Motion passed unanimously.

PLANNING AND ZONING

TCPA recommended the Town Board contact our Engineer to complete the calculations for open acres of the Builders Sand pit to update bond amount.

2024 TOWNSHIP ELECTIONS

Drew Moessner made a motion to approve printing 25 annual meeting spreadsheets for income and expenses. Rick Lutzi seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve the agenda for the annual meeting with changes. Rick Lutzi seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve the Board of Canvas agenda with additions. Rick Lutzi seconded the motion. The motion passed unanimously.

CORNAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Brian made a motion for the ARPA Resolution to state the following distribution of funds; \$50000.00 to the Fire Fund and \$70,866.55 to Road and Bridge. Motion seconded by Rick Lutzi. Motion passed unanimously.

The ARPA Resolution will be drafted and presented at the Board of Canvas meeting for approval.

OLMSTED COUNTY TOWNSHIP ASSOCIATION

Meeting is March 28 at the Byron Firehall at 7:30pm; Salem and High Forest will host.

STATUS OF ITEMS DISCUSSED LAST MONTH

Sonya Mansfield has received the new computer.

ITEMS BROUGHT FORWARD BY BOARD MEMBERS

Diana Connelly – Trapping beavers in the Township in Cascade Creek.

Rick Lutzi – Checking on internet for Town Hall.

Drew Moessner – Nothing.

Sonya Mansfield - Short Course for Townships on March 19, 2024, 9:00am-3:00pm. Sonya Mansfield, Diana Connelly, and Drew Moessner are planning to attend.

Brian Connelly – Road Inspections on April 2, 2024 at 4:00pm.

Sharon Petersen – Training for Elections judges upcoming in June. Pay flat rate of \$60.00 for training plus mileage.

CITIZEN COMMENT

Evan Koehler was in attendance, Drew Moessner asked questions on the excavation area which looks like a pond. Mr. Koehler stated this area where fill was excavated for his shed pad. The plan is to have a shed built in May 2024. Mr. Koehler operates an excavation business and plans on moving the business to his home property. Drew Moessner discussed the process for an IUP or CUP for a business which is not a permitted use.

Meeting adjourned at 9:56pm.

Respectfully submitted,

Drew Moessner
Chairman

Sonya Mansfield
Deputy Clerk

