

SALEM TOWN BOARD MEETING

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June 7, 2023

Members Present: Sharon Petersen
 Brian Connelly
 Diana Connelly
 Rick Lutzi

Members Absent Drew Moessner

The meeting was called to order at 7:10 p.m. by Brian Connelly with the pledge of allegiance.

Brian Connelly asked if there were any additions or corrections to the printed agenda. Rick Lutzi added Roger Ihrke from TCPA to the agenda before Old Business for shoreland protection and flood plain. A motion was made by Rick Lutzi and seconded by Brian Connelly to approve the agenda as amended. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11434 to 11447

Payroll Checks 11259 to 11264

The total for claims presented tonight is \$82,491.69.

A motion was made by Rick Lutzi and seconded by Brian Connelly to approve the claims as presented tonight for payment. The motion passed unanimously.

The mail was reviewed.

SECRETARY'S REPORT

Brian Connelly asked the board members if anyone had any additions or corrections to the printed minutes for the town board meeting held May 10, 2023. Brian Connelly noted that Rick Lutzi was not listed as being present. A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the written minutes as amended. The motion passed unanimously.

The pit operator notes will be reviewed next month as they did not get circulated in time for this meeting.

TREASURER'S REPORT

Diana Connelly read the treasurer's report:

| | |
|-------------------|--------------|
| Beginning Balance | \$353,133.39 |
| Total Receipts | \$215,547.13 |
| Total Disbursed | \$220,999.66 |
| Ending Balance | \$347,680.86 |

Certificates of Deposit

| | | |
|-------|-------|--------------|
| 70945 | .45% | \$121,130.71 |
| 70946 | 1.5% | \$ 25,279.47 |
| 71100 | 4.0% | \$ 25,226.48 |
| 71232 | 4.05% | \$148,057.26 |
| 71233 | 4.05% | \$ 50,188.90 |

Total \$369,882.82

A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the treasurer's report as given. The motion passed unanimously.

OLMSTED COUNTY SHERIFF

No deputy was present.

TCPA

Shoreland and Flood Plain Ordinance Update

Roger Ihrke as present to bring the board up to date on the current requirements for updating the FEMA flood maps. The eastern part of Olmsted County has never been done. This takes about three years. The new maps will be in effect in September, 2023. In June, there will be a public meeting for a review of the new maps. DNR enforces the FEMA regulations. All new ordinances must be approved by the DNR. The county has reviewed the ordinance. After much discussion and review the county has submitted it to the state for review. The state has had some issues, but the county has a letter from the DNR. Olmsted County is the designated flood plain and shoreland regulations. The county has worked out an ordinance. The ordinance was handed out at the last TCPA meeting. Roger Ihrke will send out an electronic copy to be distributed to the town board members.

TCPA will receive the initial application, then it will be forwarded to the county for approval, and it will come back to TCPA for the permit. The county will provide technical assistance for applications and suggested conditions for these permits. Salem Township has more water resources than other townships. The staff is recommending approval. The ordinance does provide for an option if the township is not happy with the results, there is provision to allow Salem Township to be designated. This will also require a revision of our planning and zoning ordinance to remove any description of shoreland and Flood Plains. We will have one year to amend our ordinance. DNR must comment on any applications. Conditional Use Permits will be handled by the township.

TCPA MEETING

Rick Lutzi will be attending the June meeting.

OLD BUSINESS

ROADS

CLERK'S REPORT

The clerk's report was reviewed by board members.

SOUTH ZUMBRO CHURCH

LYNN KNUTSON & MIKE COATS

Mike Coats gave the summary of the history on the church and summarized the signage that the church is requesting. The church is planning to expand parking on the east side of the road that will be on the former Gerhard Bungum property that has been donated to the church.

The present signage was reviewed by Brian Connelly. The south has a Church and a pedestrian crossing sign. The north side signs are missing. The posts are there, and he felt they should be replaced. Brian Connelly has also contacted Cannisteo Township about this issue.

The issue with this road with no delineation between the road and the parking lot. The parking lot needs to have an entrance and exit driveway for the parking lot on the west side of the road. If they are working on expanding the lot the township will have to look at cleaning out the ditches on both sides of the road with designated driveways.

Roger Ihrke said he agrees there must be limited driveways for entrance and egress. They could have designated a cross walk and that responsibility is for the church to designate the area for crossing. The ditch probably does need to be re-established and should be done in such a way that it is more convenient to use the cross walk verses going through the ditch.

The signage will be ordered and installed. The north side sign will be fixed also.

TOWN LINE AGREEMENTS

Brian Connelly reported on what he has done on updating town line agreements. He has not been in touch with Kalmar Township. He has started communication with Cannisteo Township. He will draft the agreement and submit it for their approval. We are not looking at any changes in the agreement. The Rock Dell agreement also needs to be updated.

BRUCE BUCKNELL CONSTRUCTION

Todd was present to discuss improvements to invoices and billing. We would like to see how many hours are spent on each road. We need to develop a better way to identify roads. We would like to develop a form that will make it easier to record the hours and date of work completed on each road.

Todd asked about work that can be completed this month. The board discussed some projects that need to be quoted for right of way work. The board will generate a specific list on what will need to be quoted. Some sites on 50th Street by Bach's need cleaned out. There is some work on 95th Ave by Kuisle's that will need to be quoted. The board is consulting with the county on this project. There are culverts on 20th Street that have a huge washout that should be addressed. Also, the area off County Road 3 and 10th Street is another area that needs to be done but must coordinate the work with the county.

Brian Connelly wants to prioritize the 20th Street work to get estimates from contractors and get that work done.

NORTH STAR PROPERTIES

There was a discussion with North Star Properties about the spraying that was completed in June. The board felt they did not authorize spraying. There was discussion with Troy about how much of the township was sprayed on Friday. The balance was completed on Saturday. Since it was sprayed while it was raining the board felt we should not pay for it. There was discussion about what the contract was represented. He did not understand that the township needed to be notified before any spraying was done. The board discussed the history of work with the vendor. No spraying was done on property that was marked "Do Not Spray".

Questions were asked if the spray would kill trees. They are not spraying noxious weeds. We are not spraying to kill brush. He brought literature about the spray he uses. Brian Connelly has that information. The signs on some of the residents are not visible and need improvement. If the spray didn't work, he can re-spray because of the rain.

There was discussion about the bill will be processed after the board sees how the chemical is working and if anything, that was not to be sprayed has damage. This will require some additional meetings to get this project ready for a public meeting.

NEW BUSINESS CHLORIDE

Chloride receipts for 2023 were \$18,650.00. The application went very well with no big complaints about application.

PLANNING FOR TOWN HALL PROJECT

The board discussed what we need to work on to move the decisions on the town hall along. It was discussed that the board should generate a list of things that we would like to have to remodel the current building and get estimates. We also need to progress with some of the other options. But this would be the first step. Diana Connelly suggested that the board work to get all options done before a meeting with our residents that could be held by mid-September.

We would like to see estimates for 2 bathrooms, 2 offices, insulation, and windows. We need to contact at least two contractors about this.

PLANNING AND ZONING

Brian Connelly has not yet contacted Kate Herness.

NUISANCE ORDINANCE

Brian Connelly will get the Nuisance Ordinance to Courri and Ruppe for their comments. This is the one ordinance that will qualify for ticketing from the Sheriff if we get it passed and get the information to Michelle Ness (Phone 328 6688). This ordinance would have to list the fine for it to be enforced.

DISSOLUTION OF CONDITIONAL USE PERMITS

Drew Moessner will be following up on this when he returns.

BOND REPORT

Mark Leitzen bond is due by June 15. The bond for the Fuller Pit is due by June 30. None of these have been received.

USED TABLES

John Donovan has expressed interest in getting some of the old tables.

MATS TOWN HALL INSPECTION

Sharon Petersen reported on the inspection. She did not get any information that the building had issues that need to be addressed. It was noted that there was water in one corner of the basement.

SLUDGE

The board will be following up with TCPA and the City of Rochester about the application of sludge on a parcel that we have no conditional use permit. This will be an item for follow up.

CITIZEN COMMENT

John Donovan requested that the board follow up with Leitzen on a watering system to reduce dust from the pit operation. He also suggested that on the future pits the muffler on a dredge should be a commercial one to limit the noise for neighbors.

ITEMS BROUGHT UP BY BOARD MEMBERS

Diana Connelly stated she is working on getting the old web site closed and having people re-directed to the new site.

Sharon Petersen brought up the Hazard Mitigation Plan that the sheriff's department requested be posted. After discussion a motion was made by Brian Connelly and seconded by Rick Lutzi to post the Hazard Mitigation Plan notice on our posting board and website.

Rick Lutzi is on the roads for June.

A motion was made by Rick Lutzi and seconded by Brian Connelly to adjourn the meeting at 9:45 p.m.

Respectfully submitted,

Brian Connelly
Vice Chairman

Sharon Petersen
Clerk