

SALEM TOWN BOARD MEETING

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August 7, 2024

Members Present: Brian Connelly Sonya Mansfield
 Diana Connelly Rick Lutzi

Members Absent: Drew Moessner

The meeting was called to order at 7:11pm by Brian Connelly with the pledge of allegiance.

Rick Lutzi made a motion to approve the agenda. Brian Connelly seconded the motion. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11753 to 11761
Payroll Checks 11596 to 11599, 11800
Debit Card Disbursements
The total for claims presented tonight is \$37,728.47

Rick Lutzi made a motion to approve the claims as presented. Brian Connelly seconded the motion. The motion passed unanimously.

The mail was reviewed.

SECRETARY'S REPORT

Brian Connelly made a motion to approve the minutes of the July 10, 2024, Town Board meeting as presented. Rick Lutzi seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

Diana Connelly read the treasurer's report:

Beginning Balance		\$427,497.55
Total Receipts		\$ 4,012.13
Total Disbursed		\$ 34,565.15
Ending Balance		\$396,944.53
Outstanding Balance		\$ 0.00
Total Per Bank Statement		\$396,944.53

Certificates of Deposit

70945	2.000%	\$122,625.00
70946	1.500%	\$ 25,660.09
71232	4.750%	\$154,352.48
71233	4.750%	\$ 52,322.88
71266	4.750%	\$103,415.86
71267	4.750%	\$152,538.40
71321	5.250%	<u>\$ 26,696.55</u>
Total		\$637,611.26

Brian Connelly made a motion for Diana Connelly to cash out CD 70945-ARPA and renew the CD 70946 at the best possible rate. Rick Lutzi seconded the motion. The motion passed unanimously.

Rick Lutzi made a motion to approve the treasurers report as presented. Brian Connelly seconded the motion. The motion passed unanimously.

OLMSTED COUNTY SHERIFF

Deputy Heather Johns attended the meeting to inform the Township of a complaint of noise on July 6, 2024, Rough Riders Club event at Donley's, 110th Avenue SW. Deputy Johns was filling in for Zach Wagner who could not attend.

OLD BUSINESS**TCPA MEETING**

Brian Connelly will attend the August meeting.

ROADS**CLERK'S REPORT – None**

Todd Bucknell reported the 35th Street project is complete, grass is growing. The 10th Street ditch was cleaned; Mr. Bucknell stated 13 loads of dirt were hauled out. Proposed a project at 10th Street SW near Dillion's Auto Salvage, install a Metal Weir Wall near culvert for \$2500.00. Brian Connelly made a motion to approve the project. Rick Lutzi seconded the motion. The motion passed unanimously.

Drew Moessner and Todd Bucknell coordinated potential grading needs to be done on 35th and 90th with the detour for the County 25 project. Drew Moessner has been in contact with Scott Holmes of Olmsted County. Brian Connelly and Rick Lutzi requested Mr. Bucknell to go ahead and grade the roadways and the Township will work on payment with the County.

Proposal submitted is tabled until the September meeting. (Todd Bucknell submitted a proposal for a project on 35th Street West of County Road 3 on the South side, ditch cleaning 1200 feet East of Gene Hart driveway. Clean out ditch, remove brush and overhanging trees. Haul spoils to Eric DeCook pit. All seeding and mulch blankets to be labor time plus materials. Township may purchase materials directly at a discounted contract price. Rock price as bid by Olmsted Aggregate, delivered. Estimated cost \$34,000.00. The Township will table this project and discuss it at the September meeting. Rick Lutzi will reach out to Clint Larsen to submit a bid for the same work).

Brian Connelly is on Roads for August.

NUISANCE ORDINANCE

Brian Connelly will continue to work on recommendations from the attorney to prepare a version for the September meeting.

2024-2025 VENDOR CONTRACTS

Need signatures on returned Contracts. Need contracts from Orth Farms.

PLANNING AND ZONING

Drew Moessner is working to obtain calculations for open acres to update bond amount.

Bond Report – No updates. All Bonds are current.

Brian Connelly made a motion to appoint Teresa Carstensen as a non-voting member to Planning and Zoning as the recording secretary. Rick Lutzi seconded the motion. The motion passed unanimously.

NEW BUSINESS

STEVE & HEATHER TLOUGAN CUP 97-11 (247 63RD AVENUE SW)

Will discuss next month.

OLMSTED COUNTY DECLARATION FOR LOCAL EMERGENCY

Reviewed submitted roadway and amount of flood damage to Olmsted County for State Flood Declaration. The amount of funds in Olmsted County has exceeded the State Funds and will now be under FEMA Declaration. Rick Lutzi will attend a meeting on August 14 to discuss information in submitting FEMA flood damage.

2025 TOWN AID AMOUNTS

Reviewed report.

HILDEBRANDT SERVICES ESTIMATE

Reviewed estimate proposal; need to discuss with Drew Moessner.

UPDATE BANK ACCOUNT AUTHORIZATION

Rick Lutzi made a motion to take Sharon Petersen off the First Security Bank accounts. Brian Connelly seconded the motion. The motion passed unanimously.

JON & DEANNA JESTUS FIRE SIGN/ADDRESS CHANGE

The Jestus's driveway was moved with the County Road 5 project with an address change. Drew Moessner will reach out for Olmsted County to pay for a new fire sign.

LANGE FAMILY FARM, 220 FRONTIER ROAD SE

No assessments from Salem Township, inquirer should reach out to Olmsted County. Sonya Mansfield will address information.

STATUS OF ITEMS DISCUSSED LAST MONTH

TCPA Bylaw Comments. Board members reviewed Bylaw changes. Brian Connelly will take care of submitting comments and returning the voting form to TCPA.

ITEMS BROUGHT FORWARD BY BOARD MEMBERS

Sonya Mansfield – Elections on August 13, pick up equipment on August 12. Election equipment was delivered to Town Hall. Resident inquiry on Leitzen Sand pit residential muffler on the dredge. This issue was addressed by the Town Board in 2023.

Brian Connelly – Will contact Eric DeCook to mow ditches.

Rick Lutzi – Nothing.

Diana Connelly – The Townhall hours August 26 and September 3.

Drew Moessner – Via email. Box Culvert on 120th Avenue with Canisteo Township cost sharing. Olmsted County will fund this project as a bridge project for 2025.

CITIZEN COMMENT

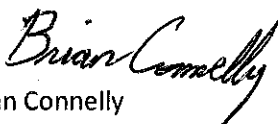
Sharon Petersen asked about the July meeting minutes approved at this meeting in reference to the claim total of \$155,178.64. Brian Connelly asked Diana Connelly and Sonya Mansfield to verify. Brian Connelly thanked Sharon Petersen for pointing out the mistake.

Brian Connelly made a motion to amend the previously approved July meeting minutes for the July 10, 2024 Town Board meeting to correct the July total claims from \$155,178.64 to \$26,614.75. Rick Lutzi seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve the July 2024 amended Town Board minutes. Rick Lutzi seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to adjourn the meeting at 9:34pm. Rick Lutzi seconded the motion. The motion passed unanimously.

Respectfully submitted,



Brian Connelly
Chairman



Sonya Mansfield
Clerk