

SALEM TOWN BOARD MEETING

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April 6, 2023

Members Present: Rick Lutzi
Sharon Petersen
Brian Connelly
Diana Connelly
Drew Moessner

The meeting was called to order at 7:10 p.m. by Drew Moessner with the pledge of allegiance.

Drew Moessner asked if there were any additions or corrections to the printed agenda. A motion was made by Rick Lutzi and seconded by Brian Connelly to approve the agenda as printed. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11398 to 11414

Payroll Checks 11240 to 11252

Check No. 11242, 11243, and 11244 voided due to printer error.

The total for claims presented tonight is \$11,075.62.

A motion was made by Rick Lutzi and seconded by Brian Connelly to approve the claims as presented tonight for payment. The motion passed unanimously.

The mail was reviewed.

SECRETARY'S REPORT

Drew Moessner asked the board members if anyone had any additions or corrections to the printed minutes for the town board meeting held March 1, 2023. No changes were made. A motion was made by Rick Lutzi and seconded by Brian Connelly to approve the written minutes as presented.. The motion passed unanimously.

Drew Moessner asked if there were any additions or corrections to the Board of Canvas minutes. No changes were made. A motion was made by Rick Lutzi and seconded by Brian Connelly to approve the minutes as presented. The motion passed unanimously.

TREASURER'S REPORT

Diana Connelly read the treasurer's report:

| | |
|-------------------|---------------|
| Beginning Balance | \$377,227.28 |
| Total Receipts | \$ 255.71 |
| Total Disbursed | \$ 13,553.98 |
| Ending Balance | \$ 363,929.01 |

Certificates of Deposit

| | | |
|-------|------|--------------|
| 70928 | .35% | \$ 50,088.22 |
| 70929 | .35% | \$147,760.65 |
| 70945 | .45% | \$121,130.71 |
| 70946 | 1.5% | \$ 25,279.47 |
| 71100 | 4.0% | \$ 25,226.48 |

Total \$369,485.53

After review, a motion was made by Brian Connelly and seconded by Rick Lutzi to approve the treasurer's report as given. The motion passed unanimously.

Diana Connelly will be checking rates at banks for the two certificates of deposit that will be due in May, 2023. She will have that information for our next meeting on May 10.

Drew Moessner had contacted the bank about additional FDIC Insurance. They have extended our FDIC insurance by \$300,000.00.

A motion was made by Brian Connelly and seconded by Rick Lutzi to approve the treasurer's report as given. The motion was passed unanimously.

OLMSTED COUNTY SHERIFF

No one was present.

**OLD BUSINESS
TCPA MEETING**

Drew Moessner reported on the March meeting. The financial report was reviewed with board members.

Rick Lutzi will be attending the April meeting.

CLERK'S REPORT

The clerk's report was reviewed by the board members. The signs have been replaced by Olmsted County that were reported as stolen. There was discussion about anti-theft devices for our signs.

NEW BUSINESS**ROAD ISSUES**

Todd Bucknell gave the board an explanation for the billing he was submitted for 52nd Street. He went over the procedure he used to fill in the dip in the road.

SPRING ROAD INSPECTIONS

The board discussed with Todd starting the process to being spring road grading next week. Todd was told to do what he could to restore the crown to the roads after winter.

The culvert on 50th Street and 90th Avenue on the north side needs attention due to water not being able to get away and needs cleaning. The board will be asking for quotes for this work.

There is an issue with a culvert on 20th Street. Todd will inspect it and get back to the board on possible solutions.

The board discussed some road damage that happened after the last snowplowing that was done. There are three or four areas that had some road damage from the blade.

Todd was told about a frost boil near the intersection of Tenth Street and 70th Avenue. Todd will give the board information about this once he reviews the site.

The culverts on 95th Avenue will be reviewed after we receive a report on the culverts on this road.

Randy Severson was present to discuss the quoting process and the acceptance of quotes that were changed after the quotes were received. Drew Moessner explained the board's decision and how it was reached. Randy Severson felt the board should have rejected all the quotes and had the rock rebid. The board discussed at length their decision. He felt that the board should not have allowed a change to the quote.

They marked about 11 miles of roads for rock. They discussed possible putting rock on all roads. They are considering 2 levels and put some rocks on all roads. They are considering 400 tons per mile and 250 tons on other roads. Drew will finalize the map and get it to the clerk and Olmsted Aggregate.

There was discussion about special provisions for roads that are narrow and may not need a specific amount of rock because of the width of the road.

There was discussion about the complaint we received on 63rd Avenue. Dave Walters was instructed to take a picture of any issues and forward them to the board, so we have proof on the issue in the future.

CHLORIDE

The board would like to have chloride applied by May 22 depending on weather conditions and when rock gets applied.

The board reviewed the proposed postcard for chloride. The board set the week of April 17 for the postcards to be mailed. The deadline for payment will be May 10, 2023.

The postcard for 63rd Avenue was discussed. Drew will be making some contacts to the residents and the clerk will be notified about how to word the postcard for their street.

PIT INSPECTIONS

The board reviewed the history on the pit inspections. The letter will be sent from TCPA to notify the operators of the issues that remain for the conditional use permits. The board will set up an evening in May when the board can meet with pit operators on a one to one basis and go over what they need to do to have their operation in compliance with their permits. The suggested possible days for this are May 9 and May 16. Available appointments will be from 6:00 to 8:00 p.m. Drew will contact Roger to have the letters sent out. Drew's conversation with Roger brought out the fact that all conditional use permits are different. The cited reports contain issues, but he did not feel any of the violations at this time would warrant revocation of the permits.

CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Sharon Petersen reported that she has renewed the Sam.gov number for the year. She has also filed the April, 2023 report for the ARPA Funds. She did not report on a specific project, but listed a possible project that could include a remodel of the existing town hall or tearing down the current town hall and constructing a new town hall/ community center building.

VENDOR CONTRACTS

The board reviewed the contracts that have been received were signed and copies will be returned to the vendors.

2024 LEVY FORMS AND MATS OFFICER INFORMATION

A motion was made by Drew Moessner and seconded by Rick Lutzi to fill out the 2024 levy form and the MATS officer report. The motion passed unanimously.

PLANNING FOR TOWN HALL PROJECT

No action on this issue.

PLANNING AND ZONING

The board discussed the expiring terms for board members. Drew Moessner reported that Sonya Mansfield has consented to start training to be clerk for the township. She will be sworn in as a deputy clerk to start training.

Greg Reich will be asked to stay on the Planning and Zoning board. Sonya has recommended him as a good option to be chairman. It was also discussed that Mike Danielson should be asked to serve on the board. After discussion a motion was made by Brian Connelly and seconded by Drew Moessner to appoint Greg Reich for another term on the Planning Board and Mike

Danielson to serve as a new member of the Planning Board if they are willing to serve. The motion passed unanimously.

It was also discussed that Blake Heroff should be contacted as an alternate to the Planning and Zoning Board. Drew Moessner will try to contact him to see if he is interested.

A motion was made by Brian Connelly and seconded by Rick Lutzi to re-appoint Greg Reich and Kate Herness to a third term if they are willing to serve. The motion passed unanimously.

NOISE ORDINANCE

Drew Moessner will be contacting the county attorney and sheriff about this ordinance. Brian Connelly will be sending it to our attorney for their review.

Drew Moessner will be following up on the dissolution of conditional use permits with Roger Ihrke.

BOND REPORT

The board reviewed the bonds/ lines of credit for sand pits that will be coming up for renewal.

| | |
|---------------|-----------|
| Eric DeCook | 5/1/2023 |
| Leitzen | 6/15/2023 |
| Daniel DeCook | 6/30/2023 |

ITEMS BROUGHT UP BY BOARD MEMBERS

Sharon Petersen wanted to inform the board members that she has had an issue with her computer. She has had it shut down unexpectedly four times in the past six months. It usually comes back up on a re-boot but wanted the board to be aware of the issue.

Diana Connelly brought up the question of reimbursement for ROCOG meetings. After discussion a motion was made by Drew Moessner and seconded by Rick Lutzi to authorize Diana Connelly to be paid for ROCOG meetings and mileage for attending these meetings. The motion passed unanimously.

Drew Moessner asked Eric DeCook about the building at the sand pit that has a business operating out of that location. That is not allowed as a condition of the conditional use permit for that location.

Eric DeCook was advised to contact TCPA about this and find out what needs to be done to be in compliance with our zoning ordinance.

Brian Connelly noted that we should be contacting the groups that do ditch pick up. Sonya Mansfield told Drew Moessner that Justin Mansfield has already given road assignments to the Boy Scouts and work should be starting shortly. Diana Connelly will contact the Salem Sailors about this work getting scheduled to be completed.

There was discussion of the large tree that fell on 35th Street. Hildebrandt will be hired to clean this up. Joe Prouty may be willing to take the wood. The board will contact him about this.

Board members worked on rock map and finalized about what amount will be applied to each road. The clerk will get the map once it has been put in final form.

CITIZEN COMMENT

No comments were made.

A motion was made by Brian Connelly and seconded by Rick Lutzi to adjourn the meeting at 10:30 p.m. The motion passed unanimously.

Respectfully submitted,

Drew Moessner
Chairman

Sharon Petersen
Clerk