

SALEM TOWN BOARD MEETING  
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November 1, 2023

Members Present: Sharon Petersen  
Brian Connelly  
Diana Connelly  
Rick Lutzi  
Drew Moessner  
Sonya Mansfield

Members Absent:

The meeting was called to order at 7:06 pm by Drew Moessner with the pledge of allegiance.

Drew Moessner asked if there were any additions or corrections to the printed agenda. Corrections to the agenda were made under TCPA, Lot Line Shaft changed to Shift, Vincent ad Brenda Exe changed to Vincent and Brenda Exe; motion was made by Rick Lutzi to approve agenda with corrections. Motion seconded by Brian Connelly to approve the agenda as amended. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11609 to 11617  
Payroll Checks 11300, 11501 to 11510

The total for claims presented tonight is \$11,937.99

Brian Connelly made a motion to approve the claims as presented. Rick Lutzi seconded the motion. The motion passed unanimously.

The mail was reviewed.

#### SECRETARY'S REPORT

Rick Lutzi made a motion to approve the secretary minutes as presented. Brian Connelly seconded the motion. The motion passed unanimously.

#### TREASURER'S REPORT

Diana Connelly read the treasurer's report:

Beginning Balance	\$301,910.63
Total Receipts	\$ 30,225.32
Total Disbursed	\$ 32,667.62
Ending Balance	\$299,468.33

#### Certificates of Deposit

70945	2.000%	\$121,401.01
70946	1.500%	\$ 25,467.51
71232	4.050%	\$148,057.26

71233	4.050%	\$ 50,188.90
71266	4.500%	\$100,000.00
71267	4.500%	\$147,500.00
71321	5.250%	\$ 26,011.87
Total		\$618,626.55

Correction to the Certificate of Deposit #71321 mature date will be 7/31/2024 (9-month CD). Diana Connelly reported the Byron Bank matched MBT Bank interest rate. To obtain a CD with MBT Bank in Mantorville, the Township would need a checking account.

Motion was made by Rick Lutzi to approve the treasurers report. Brian Connelly seconded the motion. Motion passed unanimously.

#### **OLMSTED COUNTY SHERIFF**

No deputy was present.

#### **TCPA**

David Meir, TCPA presented a Lot Line Shift for Vincent and Brenda Exe for property in Section 28. The three connected parcels total approximately 24.91 acres. Rick Lutzi made a motion to approve the Lot Line Shift with staff recommendations. Brian Connelly seconded the motion. The motion passed unanimously.

Since Dave Meir, TCPA was at the meeting, the Board discussed the Dissolution of CUP's: Lutzi, Hope Ranch, Rochester Asphalt (Contractor Storage-Ron Gregory) and Paws and Claws. Dave Meir recommended sending a letter to the CUP owners addressing a public hearing at the Salem Township meeting on December 6, 2023.

Sludge Application issues with CUP. Letter from TCPA addressed parcels which can receive sludge in accordance with the CUP. The Board is being informed of sludge applied on parcels which are not in the CUP. Letter was sent to Bryce DeCook on September 15, 2023, addressing the locations sludge can be applied in accordance with the CUP. Request to have Bryce DeCook, TCPA, and City of Rochester to attend the December meeting to discuss a resolution, Drew Moessner will call parties to invite to December meeting. Rick Lutzi will call Dave Dunn at Olmsted County to discuss procedure or process to dissolve CUP's which have been issued by the County.

#### **OLD BUSINESS**

#### **TCPA MEETING**

Brian Connelly attended the October meeting. Finances net loss from September to October and balance thus far is a net loss. Total assets are in good shape. Looking for replacement for David Meir. TCPA is a member of Rochester Chamber of Commerce. Lengthy conversation on Rochester Township and TCPA (Roger Irhke) are being named in a lawsuit by a private resident of Rochester Township. Investigating legal representation in how to proceed. Next meeting is November 8, 2023, Drew Moessner will attend.

## ROADS

### CLERK'S REPORT

A dog from Paws and Claws along with an additional dog was on Sharon Peterson's property on November 1, 2023. Dogs were running freely within the Township. Need to find out about the status of the dog from the September 13, 2023 incident. Drew Moessner will inquire about the dog with the dog owner.

Dump truck coming from the back side of the DeCook Pit on 90<sup>th</sup> Avenue and onto 35<sup>th</sup> Street. Drew Moessner stated this was discussed with Bryce DeCook at the pit inspection. Decided to contact Rochester Ready Mix to address the issue, Rick Lutzi will call. No trucks should be on 90<sup>th</sup> Avenue and 35<sup>th</sup> Street.

Rick Lutzi will call about sand and salt for the winter season.

### DISCUSS TOWNSHIP LINE AGREEMENT WITH KALMAR TOWNSHIP

Received agreement form Kalmar Township.

Hildebrandt Services estimate for East side of 85<sup>th</sup> Street SW going South of 50<sup>th</sup> Street SW; remove all trees in the right of way, cut trees at the base, treat with Tordon; all trees and brush to be hauled into Larson CRP field and piled for others to burn. From 85<sup>th</sup> Avenue SW to East on 50<sup>th</sup> Avenue SW on both sides of road, cut trees at base, all cut trees and brush to be treated with Tordon and disposed in Larson CRP field and piled for other to burn. Estimate is \$13,680.00 with 10% discount to wait until ground is frozen (winter).

Brian Connelly made a motion to accept the estimate with 10% discount to complete work this winter. Motion was seconded by Rick Lutzi. Motion passed unanimously.

### DITCH WORK

Estimates for 95<sup>th</sup> Avenue SW work from Bruce Bucknell Construction.

Estimate #1: Install 60-foot centerline culvert, two aprons and install rock (Township to purchase pipe, aprons, and 3 loads of rock for \$4500.00.

Estimate #2: 2350 feet ditch cleaning, 225 feet wetland ditch cleaning, remove and disposal of brush, seed and mulch for \$19,627.50

Work can begin week of November 6, 2023.

Brian Connelly made a motion to accept the estimates \$24,127.50. Motion seconded by Rick Lutzi. Motion passed unanimously.

Todd Bucknell reported all township roads have been graded 1.5 times; 35<sup>th</sup> Street needs grading, numerous potholes, and road is washboard. 20<sup>th</sup> Street needs grading; grade one more time. Also, 75<sup>th</sup> Avenue has a load of rock put on road, needs to be graded. Grade all township roads one more time, coordinate weather.

Brian Connelly is on Roads for November.

## NUISANCE ORDINANCE

Drew Moessner has ordinance and will work with Diana Connelly to revise.

**NEW BUSINESS**

Planning for Townhall building. Bid from Elias Construction for \$498,377.00. Drew Moessner will talk to Olmsted County Planning and Zoning on setbacks and variance options.

**PLANNING AND ZONING**

Review Bond Report - Everything is up to date. Request T CPA to calculate open water acres and adjust bond.

**OLMSTED COUNTY MILEAGE CERTIFICATION**

Rick Lutzi made a motion to approve mileage certification. Motion was seconded by Drew Moessner. Motion passed unanimously.

**PIT INSPECTIONS**

Schedule Pit Inspection for Daniel DeCook for November 8, 2023, at 10:00am.  
Dillion's review in November.

**ANNUAL POLLING PLACE RESOLUTION 23-09**

Brian Connelly made a motion to have Salem Townhall as the official polling place. Motion was seconded by Rick Lutzi. Motion passed unanimously.

**SALEM TOWNSHIP MEETING DATES**

Reviewed 2024 Board Meeting dates. No changes at this time.

**CORNAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS**

Report due April 2024.

**WEST RIDGE SUBDIVISION ROAD**

Approximately \$6800 in maintenance account; previous repair estimate was \$6800 which was 3 years ago. Additional lifts have not been placed on the road due to lack of funds in maintenance account. Approximately \$9600.00 to pay off loan. No penalty to pay off loan.

Drew Moessner made a motion to fill potholes in West Ridge Subdivision roads with pea rock and have Todd Bucknell do the work. Motion seconded by Brian Connelly. Motion passed unanimously.

Drew Moessner will talk to Todd Bucknell. The cost of repairs will come out of the \$6800 maintenance funds. Brian Connelly will talk to Kyle Finney and explain how the Township will proceed with road maintenance.

**OLMSTED COUNTY TOWNSHIP ASSN MEETING**

MATS Annual Conference is in December 7-9, 2023 in St. Cloud.

**ITEMS BROUGHT UP BY BOARD MEMBERS**

Drew Moessner – Email on turkey manure complaint.

Sonya Mansfield – Jestus CUP, numerous cars parked at business and open on Saturday. Drew Moessner will call him and ask that he attend our December 6 town board meeting.

Brian Connelly – Asked about utility companies applying for permits in accordance with Access/ROW Ordinance (in reference to Xcel Energy); they filled out the permit and paid the \$100 fee.

Diana Connelly – Nothing.

Sharon Petersen – Nothing.

Rick Lutzi – Nothing.

**CITIZEN COMMENT**

None.

Meeting adjourned at 10:20 pm.

Respectfully submitted,

Drew Moessner  
Chairman

Sonya Mansfield  
Deputy Clerk

DRAFT