

SALEM TOWN BOARD MEETING
 www.salemmn.com
 January 10, 2024

Members Present: Sharon Petersen
 Brian Connelly
 Diana Connelly
 Rick Lutzi
 Drew Moessner
 Sonya Mansfield

Members Absent:

The meeting was called to order at 7:08 pm by Drew Moessner with the pledge of allegiance.

Drew Moessner requested to add Willow Run allocation to the agenda. Brian Connelly made a motion to approve adding Willow Run allocation to the agenda. Rick Lutzi seconded the motion. The motion passed unanimously. Rick Lutzi made a motion to approve the agenda as amended. Brian Connelly seconded the motion. The motion passed unanimously.

The claims presented for payment tonight are as follows:

Claim No. 11636 to 11655
 Payroll Checks 11522 to 11527

The total for claims presented tonight is \$24,537.60

Brian Connelly made a motion to approve the claims as presented. Rick Lutzi seconded the motion. The motion passed unanimously.

The mail was reviewed.

SECRETARY'S REPORT

Rick Lutzi made a motion to approve the secretary minutes as presented. Brian Connelly seconded the motion. The motion passed unanimously.

TREASURER'S REPORT

Diana Connelly read the treasurer's report:

Beginning Balance	\$386,812.47
Total Receipts	\$ 0.00
Total Disbursed	\$ 24,537.60
Ending Balance	\$362,274.87

Two outstanding checks: Salem Sailors and Gopher Bounty (second re-issued check).

Certificates of Deposit

70945	2.000%	\$121,401.01
70946	1.500%	\$ 25,467.51
71232	4.050%	\$151,042.74
71233	4.050%	\$ 51,200.93
71266	4.500%	\$100,000.00
71267	4.500%	\$147,500.00
71321	5.250%	\$ 26,011.87

Total \$622,624.06

Two CD's mature in February.

Brian Connelly made a motion to approve the treasures report. Rick Lutzi seconded the motion. Motion passed unanimously.

OLMSTED COUNTY SHERIFF

Deputy Zach Wagner did not attend.

OLD BUSINESS**TCPA MEETING**

Drew Moessner reported a year loss of \$49,288.00 at the December meeting, this is due to having 2.5 employees during this time. Conducted an interview for David Meir position replacement and hired the candidate who started at the position in January (Ethan Cassidy) as a full-time employee. David Meir is scheduled to retire on December 31, 2024. Updates on the Rochester Township lawsuit, Meadow Crossing home; hearing scheduled for January 30, 2024. Flood Ordinance was discussed. WSE presented a new proposal for fees to TCPA with three fee schedules. WSE would like the proposal reviewed by February 1, TCPA staff stated they would not be able to accommodate and requested an additional month. WSE acquired CMS, which initiated a new fee structure and procedure. A new accounting system is being set up for next year, had a month of expenses missed by the old software. Net income loss was \$73,142.00 for the 2023 year, due to salaries and financial expenditures. Moving \$126,000 of which \$26,000 would be moved into the checking account and the \$100,000.00 would be placed into a money market or CD. TCPA needs approximately \$42,000.00 to operate each month. G-Cubed presented a report on an increase in fees.

ROADS**CLERK'S REPORT**

Stop Sign at 15th Street and 109th Avenue has been stolen; Olmsted County has replaced. This is the same sign stolen again (twice in 30 days). Residents should call the Sheriff's Office if they see signs being stolen.

The replacement check for Riveria Smith for gopher bounty has been replaced and hand delivered.

Received call from Sally Scott asking questions about the chicken operation that is being planned on the land for sale in her neighborhood. She was given the information and emailed the information to her. Drew Moessner was contacted, and he called Sally Scott to follow up with her on the proposed sale.

No

Received a call from a person who would not give their name asking to lodge a complaint about a horse operation having too many horses. The Clerk referred caller to take their questions to TCPA. The Clerk called TCPA and warned them of a potential complaint caller.

Complaint pertaining to wash boarding on 120th Avenue, Township would need to discuss options with Canisteo Township. Lots of truck traffic which must be going to Olmsted Aggregate. Not much of the Township can be done due to traffic on the public road. Potential issues could be due to drought year, amount of traffic, and driver behavior. Also, was reference to steepness of the slope of the ditch on 10th Street; none of the Town Board members agreed with the reference to ditch steepness.

Brian Connelly is on Roads for February.

NUISANCE ORDINANCE

Drew will send ordinance to Board members for review prior to sending to Courri and Ruppi.

ZIMMERAN EGG PRODUCTION FACILITY

Family purchased land on 55th Street, from Pennsylvania. Plans to build an 80,000-egg facility, 2-loads of 80,000 pounds eggs per week, eggs would be transported to Iowa, would need 2-90,000 pounds loads of feed per week, and recycle flock every two years. The proposed owner has discussed with Town Board members about township roads, routes of egg transportation and feed route. The owner is willing to work with the township to maintain the township road and willingness to adhere to dust control and road restrictions. The property is zoned Agriculture, and this is a permitted use for the property. This would be the first egg facility in Olmsted County. The proposed 80,000 egg facility is under the threshold of animal requirement for not requiring a Conditional Use Permit. The owner will be applying for permits for water quality and following procedures as per MCPA and NPDES permit. Stockpiling of manure is also permitted by MCPA. The owner and Olmsted County would hold a public hearing for information only, this is not for approval/disapproval. Martin Larsen, Salem township resident and Olmsted County feedlot coordinator assisted with explaining the process for obtaining permits, facility design, and regulations. Township residents were in attendance and presented concerns and questions. Rock Dell township board member Dave Siljeborg was in attendance since 40 acres of the property is in Rock Dell Township. The land has been sold to the Zimmerman family.

NEW BUSINESS

Planning for Townhall building. Asbestos inspection, Drew Moessner contacted a contractor for \$1300 and will inspect the building on January 22. To demo the existing townhall, we will need an asbestos inspection. Rick Lutzi talked to the turkey farm residents, and they want to sell the whole property and not in small parcels. They would need to talk to Hormel because they own Jennie-O. Olmsted County would allow a variance for setbacks, we would only be allowed to go to the face of the existing building on the south side.

Brian Connelly talked to Courri and Ruppi, an email will be forthcoming on the conversation. The attorney suggested the Township spend the funds as we may not spend the funds by the end of the year.

Items which need to be completed to move forward for a new Townhall as per advice of Courri and Ruppi: Need to define the location of the building, if the new building is on the current parcel of land, less hassle, more hassle if we move to another parcel.

Need to have a public hearing proposing the cost to the residents of the township.
 Since this would be a municipal building, need to be designed by architect.
 Hire a general contractor to oversee the project process.

Brian Connelly made a motion to approve a Post Office Box for Township mail at the Byron Post Office. Rick Lutz seconded the motion. The motion was passed unanimously.

Need to address Township Office hours and location after the elections. Will need internet access at the townhall to maintain business.

Drew Moessner discussed Leitzen driveway with Jeremy Douglas at Olmsted County.

PLANNING AND ZONING

Review Bond Report – Builders Sand and Gravel bond is due March 2024.

BOARD OF AUDIT

Set Board of Audit to follow regular Town Board meeting on February 7, 2024. Brian Connelly made a motion to approve the Board of Audit publication notice. Rick Lutz seconded the motion. The motion passed unanimously.

2024 TOWNSHIP ELECTIONS

Brian Connelly made a motion to set Board of Canvas for March 12, 2024. Drew Moessner seconded the motion. The motion passed unanimously.

Drew Moessner made a motion to have 100 ballots for the Township elections. Brian Connelly seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve Election Judges for March 5 Primary and March 12 Township Elections. The motion was seconded by Drew Moessner. Motion passed unanimously.

Brian Connelly made a motion to approve water and snacks for Election Judges. Drew Moessner seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve the Absentee Board Resolution for 2024-5 as presented. Rick Lutz seconded the motion. The motion approved unanimously.

Rick Lutz made a motion to designate the legal newspaper as the Rochester Post Bulletin. Drew Moessner seconded the motion. The motion passed unanimously.

Rick Lutz made a motion to designate the legal depository as First Security Bank. Brian Connelly seconded the motion. The motion passed unanimously.

YEARLY RESOLUTIONS

Brian Connelly made a motion to approve Administration Policy Resolution 2024-1 as presented. Rick Lutz seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve Annual Schedule of Meetings Resolution 2024-2 as presented. Rick Lutzi seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve Schedule of Regular Meetings Resolution 2024-3 as presented. Drew Moessner seconded the motion. The motion passed unanimously.

Brian Connelly made a motion to approve Resolution for Compensation 2024-4 with changes to 2.2 as presented and correction to 2.2. Drew Moessner seconded the motion. The motion passed unanimously.

WILLOW RUN ALLOCATION

The Board reviewed the Willow Run Allocation for Gravel \$2248.85. Brian Connelly made a motion to approve the Willow Run Allocation. Rick Lutzi seconded the motion. The motion passed unanimously.

NEWSLETTER

The Board reviewed and made suggestions for the upcoming newsletter which will be completed by Diana Connelly.

CORNAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Report is due April 2024.

YEAR END REPORTS

The Workers Compensation report filed online.
The W-2's are printed and ready for distribution.
The 1099 is printed and will be mailed.
PERA Exclusion report ready-awaiting filing.

ANNUAL MEETING SPREADSHEETS

Disbursed copies of annual meeting end of year reports and spread sheets to Board members to set Levy at February meeting.

ITEMS BROUGHT UP BY BOARD MEMBERS

Drew Moessner – Nothing.

Sonya Mansfield – Authorization to use Township debit card for purchase of new laptop. Brian Connelly made a motion to approve use of debit card for purchase of laptop. Rick Lutzi seconded the motion. The motion passed unanimously.

Brian Connelly – Nothing.

Diana Connelly – Updating webpage.

Sharon Petersen – Request from Jane Williams to use townhall during Good Neighbor days, July 2024 for a Treasure sale. Need to determine status of townhall project.

Rick Lutzi – MATS Annual meeting. No resolution could be presented due to a lawsuit. More information may be presented on MATS at OCTA meeting.

OCTA Meeting will be at New Haven Township on January 25, 2024. Salem Township has the OCTA on March 28, 2024 with Orion Township at the Byron Fire Hall. Rick Lutzi will reserve fire hall.

CITIZEN COMMENT

None.

Meeting adjourned at 10:04 pm.

Respectfully submitted,

Drew Moessner
Chairman

Sonya Mansfield
Deputy Clerk

DRAFT